

# Hope Community Church Job Description



**Job Title:** Area Pastor

**Role for:** \_\_\_\_\_

**Reports to:** Adult Ministries Pastor

**Strategic Alignment:** Executive Director – Multi-Site & Campus Life

**FLSA:** Exempt

## Role Summary

Accountable for the connection and growth of adults and expansion of Hope's partnerships with businesses, local government, non-profits, schools, and other churches.

## Key Result Areas

### ***Execute Hope Groups Strategy as directed by Adult Ministries Central Services [65%]***

- Identify, Recruit, Equip, and Shepherd Coaches, Small, and Mentor Group Leaders in your area as measured by
  - New Leaders being onboarded and trained
  - Existing leaders being connected with regularly for prayer, encouragement, and development
  - Coaches being equipped and empowered (10-15) to shepherd their Small Group Leaders (4-6 each)
  - Content created for engagement and development including but not limited to training, orientations, social media, and community updates.
- General care, discipline, and restoration for the adults in your Area as measured by
  - Prayer needs followed up with from Coaches and leaders
  - Conflict healthily navigated through coaching and support
  - Individuals connected to support ministries, growth track opportunities, and counseling when appropriate.
- Growth Path movement of Adults in your Area as measured by
  - Timely prospect and contact management (F1 / administration)
  - Increasing movement of adults from our span through the growth track and into primary growth environments

- New to Hope movement into the growth track within 90 days of first visit

### ***Expansion and Missional Impact in your Area [25%]***

- Develop and expand relationships with businesses, local government, non-profits, schools, and other churches as measured by
  - Successfully executing an annual initiative to impact the top community need identified by local leaders.
- Increase connection for those not here yet as measured by
  - Opportunities provided for Hope families to serve their neighbors and invite into community.
- Equip for Local Impact as measured by
  - Successful execution of church-wide Local Hope initiatives.

### ***Pastoral responsibilities as assigned by campus pastor [10%]***

- Provide ongoing pastoral support and care as measured by
  - Weddings and funerals officiated or supported
  - Communion facilitation and support
  - Baptism meetings, facilitation, and support
  - Initial biblical counseling provided to Hope members and community

### ***Essential Duties/Responsibilities***

- Be a disciple who is making disciples
  - Intentionally pursue a growing relationship with Jesus Christ
  - Actively engage in and fully participate in the Hope's Growth Path
  - Pursue development through the Leadership Pipeline and other opportunities as directed by Hope leadership.
- Affirm and support the statement of faith and goals of Hope Community Church
- Abide by all budget allocations
- Attendance at all essential meetings and other duties as assigned
- All other duties and projects as assigned

### ***Skills, Abilities and Character:***

- Mature and growing disciple of Jesus
- Committed to mission/vision of Hope
- Love for people and relational
- Humble, teachable, consistent and reliable
- Respectable, sincere and honest

- Able to challenge and encourage others
- Capable of leading small and large groups
- Good Communicator, written and verbal