

# Hope Community Church Job Description

**Job Title:** WORSHIP LEADER

**Reports to:** Samuel Kenoly

**FLSA:**



## Role Summary

Assist the worship department in all manners of worship leading, communication, and implementation of the details surrounding the weekend and online experiences at Hope Community Church for all campus locations.

## Primary Duties/Responsibilities:

- Lead worship/play for weekend experience at Hope Community Church campuses
- Serve as point of contact for all interdepartmental worship experiences (Adult Ministries, Young Adult Ministries, Student Ministries, etc.)
- Assist in communications, planning, scheduling, and procedural flow for musicians in multi-phase audition pipeline
- Schedule and oversee planning for worship team gatherings
- Ensuring Planning Center accuracy for all campuses including nuanced details differing from campus to campus (e.g., song keys, call times, service times, etc.)
- Planning Center Online data entry for all team members and ongoing information management
- Availability for all Holiday services (Easter, Christmas, etc.)
- Attend weekly Hope all-staff meetings
- Meet weekly with Worship Team
- Meet regularly with the Worship Director for the purpose of ongoing personal, professional, and spiritual/ministry development
- Understand and adhere to all HR Policies
- Affirm and support the statement of faith and goals of Hope Community Church

## Non-Essential Duties/Responsibilities:

- Assist worship department for non-weekend experience services (e.g., Young Adult Worship Nights, HSM/MSM Worship Night events, Women's Conferences, etc.)
- Lead worship for monthly staff meeting communion services
- Assist team covering other support and production needs for Hope Community Church campuses
- Assist in the ongoing development of Hope's worship and music repertoire
- Oversee the Green Room/backstage/onstage area at assigned campus
- Other miscellaneous functions as requested by the Worship Director

## Skills, Abilities, and Other Requirements:

- Strong, growing faith in Jesus Christ
- Mature Christian character
- Gifted worship leader – talented vocalist, musician, and worship leader who is passionate about doing more than simply singing songs
- Evangelistic – has a heart to see people come to know Christ and cares for them regardless of where they are in their faith journey
- Culture creator – champions the vision, mission, and values of Hope Community Church by creating an environment that cultivates an attitude of "get to" rather than "got to."
- Excellent interpersonal and organizational skills
- Strong commitment to personal growth
- Attention to detail

- Competent with Planning Center Online, Ableton Live, Logic Pro, and Microsoft Office
- Derives satisfaction from serving as a team player
- Team-building and shepherding skills

**Education and Experience:**

- A Bachelor's degree or equivalent experience preferred
- 3-4 years' experience leading and organizing Worship Teams
- Experience working in a multi-site church

**Physical Requirements of this role:**

- Occasional lifting or moving heavy materials in difficult work positions.
- Ability to lift 75 lbs. on a regular basis with heavier amounts being lifted as needed.
- Regularly required to sit or stand, reach, and move about the facility
- Lift, reach, and move materials and boxes onto shelves sometimes above the shoulders
- Driving, traveling

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Employee Signature

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Date

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Supervisor Signature

\_\_\_\_\_  
Date